

U.S. Department of Housing and Urban Development  
Office of Housing

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Special Attention of

**All Multifamily Hub Directors;  
All Program Center Directors;  
All Supervisory Housing Project Managers**

**Notice** H-2003-16

Issued: July 17, 2003

Expires: July 31, 2004

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Cross References:

Handbook 4571.2 (811)

Handbook 4571.3 REV-1 (202)

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**Subject** Fiscal Year 2003 Policy for Capital Advance Authority Assignments, Instructions and Program Requirements for the Section 202 and Section 811 Capital Advance Programs, Application Processing and Selection Instructions, and Processing Schedule.

**1. Purpose. This Notice transmits for Fiscal Year 2003:**

- A. Changes to Application/Selection Process
- B. Application Processing Schedule
- C. Allocations for Section 202 (ATT. 1)
- D. Allocations for Section 811 (ATT. 2)
- E. Section 811 Workshop Instructions (ATT. 3)
- F. Section 202 Funding Notification (ATT. 4)
- G. Section 811 Funding Notification (ATT. 5)
- H. Applications Processing and Selections Policy (ATT. 6)
- I. Congressional Notification Memorandum Formats (ATT. 7)
- J. Section 202 Minority Business Enterprise Goals (ATT. 8)
- K. Section 811 Minority Business Enterprise Goals (ATT. 9)
- L. Initial Screening for Curable Deficiencies (ATT. 10)
- M. Technical Review Sheets (ATT. 11)
- N. Section 202 Standard Rating Criteria Form (ATT. 12)
- O. Section 811 Standard Rating Criteria Form (ATT. 13)
- P. Draft Letter to Appropriate State or Local Agency with Enclosures (ATT. 14)

This Notice should be used in conjunction with the Final Rule (Part 891), the Super Notice of Funding Availability (SuperNOFA) published in the Federal Register on April 25, 2003, and Handbook 4571.3 REV-1 – Section 202 Supportive Housing for the Elderly or Handbook 4571.2 – Section 811 Supportive Housing for Persons with Disabilities, as appropriate.

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**:Distribution: W-3-1,**